

Solution Blueprint of DocuStream AuditLink

Problem Description

A major Oil company utilizing SAP as their ERP Solution, was in search of providing its external Auditors with enhanced Reporting functionality. They lacked the possibility to execute Financial Reports within SAP with the integration to the original Documents that lead to these financial data records. This meant that the external Auditors would be given these Reports and subsequently need to request each supporting Document in question from the Company. This required substantial additional time and resources from the Company.. COSTS.., since somebody now needed to search and retrieve these documents within FileNET and print them out, one by one. Even though the Documents had been linked to SAP from FileNET already, no reference data was available within FileNET to determine which document belongs to what SAP Financial Transaction Record. Their ultimate goal was to be able to create Reports within SAP and have an automated process create a package they could subsequently provide to their Auditor. Therefore, the external Auditors would have immediately access to the supporting Documentation that was stored within FileNET, without having physical access to the Companies system or having to make individual requests.

Based on past audits the Company spent up to three weeks with multiple resources to search and print an amount of 2000 Documents.

Solution

The company chose TeamCSI and DocuStream to provide capabilities on how to reduce such a process down to seconds, without the use of any Resources. The functionality of DocuStream's AuditLink component provided the Company the capability to run any kind of Report from within SAP (Standard or Custom Developed) having embedded Hyperlinks created automatically, thus providing a direct link from the Document stored in FileNET to each Transaction Data Record specified within the executed SAP report. This meant that any Report that was produced, immediately added a HyperLink of the original Document(s) to the generated Report.

In addition, the capability was available to store these Reports with their associated Documents onto a CD-ROM or shared Folder (accessible through a Portal), automatically, eliminating the need for individual search, retrieve, and printing. Furthermore, the SAP reports were converted into HTML format: no need for a specific Viewer was necessary. The SAP report was in a globally



viewable HTML format (from any internet browser such as Internet Explorer) WITH the embedded hyperlinks to the original documents.

Another major benefit was that no external Auditors required access to the Company's system.

A Benchmark was executed on the previous process required to gather and organize all the relevant 2000 Documents in a presentable package. With the DocuStream Solution, the Company was able to execute the same Report, with its associated Documents, and create a deliverable "Audit Bundle", within 180 seconds without the involvement of any resources.

Benefits – ROI

With the Solution above, our client is able to save between \$150K to \$200K in Resource and Execution Costs on an annually basis and is utilizing this functionality for various other Processes.

Based our calculations the Company was able to realize a Return Of Investment in less than four (4) Months.

Customer Conclusion

Before DocuStream's AuditLink functionality, we were wasting days, if not weeks, gathering and compiling information and supporting documents for our external Auditors. With AuditLink, we can no fulfill our audit requests in a fraction of the time, in a fully automated fashion with little or no resources involved. Our Auditors are extremely pleased with the bundle that we provide to them... the HTML report with the "one-click" access to the supporting document allows them to perform their review effortlessly.

Visit <http://www.csinc.biz> or call 1-800-CSI-CANHELP (1-888-274-2264) for more information on this or other DocuStream based SAP Integrated Imaging Solutions.